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News from the "Team"

*From Adam Sutkus,
Citizen Corps Program Director*

Your partners at the state Citizen Corps Office hope everyone had a safe and enjoyable holiday season. As we all know, the joy of the holiday season was shattered by what may go down in history as the most devastating disaster of the modern era. The Tsunami that struck the Indian Ocean basin is so overwhelming in scope that it stretches our individual and collective capabilities to fathom its consequences. If there is a silver lining somewhere within the tragedy, it is that the world community is coming together in an unprecedented manner to assist the victims and to help with the long process of recovery and reconstruction; it also reminds us in very stark terms how important it is for every individual to have the basic understanding and training to deal with disasters that may strike without warning--and leave victims on their own for days or more before any outside help may arrive. And it also reminds us just how small this planet really is.

As we come into 2005, it is critical for all of us to learn, yet once again, from this major catastrophe why it is we are so dedicated to the mission of Citizen Corps. Helping each other, assisting our first responders, protecting our communities, and strengthening our neighborhoods against emergencies and threats--is what our noble task as part of the Citizen Corps family is all about.

Let us therefore re-double our efforts to train, educate, and participate in hometown security this year, with the sacrifice of those on the other side of the world always in the back of our minds.

CERT Update

T4: CERT Program Manager's Academy: Long Beach

The fourth *T4: CERT Program Manager's Academy* was presented in Long Beach on December 1 - 2, 2004. This course- designed, developed, sponsored and presented by the California State CERT Work Group- was the largest attended presentation to date. 44 CERT Program Managers got together and shared best practices. The California Service Corps would like to thank everyone involved in making this course the huge success that it was- especially Captain Bill McCloud from the Los Angeles County Fire Department for hosting the course. A special thank you to the T4 instructor cadre for the fantastic job they continue to do for the people of California: Paul Lufkin, Renee Johnston, Barbara Cimino, Tony Colletta, Bill McCloud, Brian Waterbury, Chris Wright and Marsha Hovey.

This course aims to help CERT Program Managers to start, develop, enhance and expand CERT programs in their jurisdiction. Instruction focuses on program management; retention of trained members; CERT program budgeting; effective graduations; marketing CERT; instructor techniques; and, refresher training and exercises.

The final *T4: CERT Program Manager's Academy* course in this series will be conducted in Redding on February 2 - 3. If you are interested in attending this class please coordinate with your local Operational Area CERT Program Representative. This course does not cover the basic CERT material as it is assumed that program manager nominees have a high level of understanding of the subject matter.

The final date to register for this class is January 24th, 2005. If you would like more information or have any questions please contact Jim Brown at

(916) 323-7646 or via email at jim.brown@csc.ca.gov.

Future T4: CERT Program Manager's Academy courses have not been scheduled and may or may not be, depending on demand.

Statewide CERT Workgroup Meeting

There will be a meeting of the full Statewide CERT Workgroup in Sacramento on Thursday January 27th, 2005. Invitees have been sent further details including the time, location and agenda.

Tsunami Relief Efforts

As you know, President Bush has tapped former President George H.W. Bush and former President Bill Clinton to spearhead a fund-raising effort among Americans to contribute aid to victims of the Asian tsunamis. American businesses and the public are encouraged to support the victims and fund reconstruction through private contributions to nongovernmental and international organizations. To facilitate this effort, the White House Office of USA Freedom Corps has posted a fact sheet on how to help tsunami disaster victims with information gathered from sources at the U.S. Agency for International Development and the U.S. Department of Health and Human Services.

We encourage you to take an active role in helping to organize community activities to support the relief effort and to help get the word out on how businesses and citizens can make cash donations. **ALTHOUGH THERE WON'T BE A REQUEST FOR VOLUNTEERS FROM THE CITIZEN CORPS WORLD AS OCCURRED DURING THE HURRICANES** many of the organizations coordinating the relief effort may need volunteers to help with the extra workload of answering phone calls, emails, and processing

incoming assistance. If your community has a local office of any of the organizations listed, please contact them to offer your support for their efforts.

USA Freedom Corps Fact Sheet: How to Help Tsunami Disaster Victims: http://www.usafreedomcorps.gov/content/about_usafc/newsroom/announcements_dynamic.asp?ID=833

We also encourage you to use this recent tragedy to remind those in your community how important it is to be prepared for all hazards and to have a family communications plan, to include when family members travel. Sharing a travel itinerary with your family members whenever you travel is an important component of keeping your family informed of your whereabouts.

California's Conference on Women and Families a Success!

The annual California Governor's Conference on Women and Families was held in Long Beach California on December 7th 2004. This year's theme was, "Women as Architects of Change - Within Ourselves, at Home, in the Workplace, in our Communities and Around the World." New to this year's conference was the California Service Corps' Volunteer Village.

Volunteer Village featured a variety of organizations that were eager to showcase exciting ways for people to give back to their communities. The vital work performed by these organizations is enhanced and often sustained by the contributions of volunteers.

Some of the organizations who participated in Volunteer Village included: Best Buddies, California Association of Big Brothers and Sisters, California Conservation Corps, California Red Cross, California State Alliance, Disney Worldwide outreach, Citizen Corps-FEMA Region IX, Heal the Bay, Kids

Korps USA, Senior Corps, Special Olympics and many others.

This event was a success because of the many hard working individuals that were involved. We are looking forward to next year's conference. For more information regarding this event click on the following: <http://www.californiagovernorsconference.org/>

Newest National Affiliates

Citizen Corps is pleased to welcome the support of The American Legion and the American Legion Auxiliary as our two newest Affiliates!! Through these partnerships, American Legion Posts and American Legion Auxiliary Units across the nation will assist in developing local Citizen Corps Councils to involve citizens in preparedness efforts. This affiliation will also focus on engaging America's youth in hometown security through the boys and girls state/nation programs, elevating Flag Day as a day of citizenship and emergency preparedness, and providing support to Veteran's Affairs Hospitals in emergency preparedness efforts. A press release <http://www.dhs.gov/dhspublic/display?content=4260> is posted on the Citizen Corps homepage.

THE AMERICAN LEGION
Chartered by Congress in 1919, The American Legion serves as an advocate for American's veterans, a friend of the U.S. military, a sponsor of community-based programs for young people, and a spokesman for patriotic values. Nearly 2.7 million men and women who served in the U.S. military during an official period of conflict are members, making The American Legion the nation's largest veterans groups, with approximately 14,500 American Legion Posts worldwide. Learn more by visiting <http://www.legion.org>.

AMERICAN LEGION AUXILIARY
The American Legion Auxiliary is the largest patriotic women's service

organization in the world, with nearly 1 million members. Affiliated with The American Legion and chartered by Congress in 1920, the Auxiliary is a veterans' service organization with members in nearly 10,000 American communities. The organization sponsors volunteer programs on the national and local levels, focusing on three major areas: veterans, young people and the community. Learn more by visiting <http://www.legion-aux.org>.

Please contact your local American Legion Post and American Legion Auxiliary Unit to discuss ways you can collaborate

VIPS Executive Seminar: S.F on 2/23

There is no cost to attend and anyone can register online from the VIP website at www.policevolunteers.org/events. The seminars are geared toward law enforcement executives who are looking to START a program - that's the ideal audience, but any Citizen Corps reps who are charged with starting programs in their areas or who want to maintain and upgrade their programs will benefit as well. For more information, please feel free to contact: Alissa Huntoon--Outreach Coordinator--Volunteers in Police Service (VIPS) Program; International Association of Chiefs of Police at 703.836.6767, Ext. 812 and 1-800-THE-IACPExt. 812, email: huntoon@theiacp.org or by website www.policevolunteers.org & www.theiacp.org

Medical Reserve Corps News

Similar to the recent placement of Wendy Walsh as our Region 9 Dept. of Homeland Security Citizen Corps Coordinator, the Federal Department of Health and Human Services, Office of the Surgeon General is in the process of hiring Regional

coordinators as well. This should greatly help the development of MRC in California and nationally. Remember, our State POC for Medical Reserve Corps is Sherrill Reed at the Emergency Medical Services Authority at: 916.322.4336, ext. 406. And email: sreed@emsa.ca.gov

National Fire Corps Announced! CA Launches Effort

Please welcome the newest member of the Citizen Corps family ~ Fire Corps!!!

On December 10th, the Department of Homeland Security (DHS) officially announced the launch of the Fire Corps program! Fire Corps will mirror the Volunteers in Police Service (VIPS) program and will promote the use of citizen advocates to enhance the capacity of resource-constrained fire and rescue departments at all levels: volunteer, combination, and career. Fire Corps volunteer activities may include assisting fire department personnel with administrative duties, performing education and outreach efforts to encourage fire safety and prevention, supporting CERT (Community Emergency Response Team) programs and training in emergency preparedness and basic response techniques, and other non-suppression activities unique to rural and urban areas.

Fire Corps is funded through DHS and is managed and implemented through a partnership between the National Volunteer Fire Council, the International Association of Fire Fighters, the International Association of Fire Chiefs Volunteer Combination Officers Section, and the U.S. Fire Administration.

The official launch took place in conjunction with the first meeting of the Fire Corps National Advisory Committee (which also serves as the Fire Sub-Committee of the National

Citizen Corps Council). Members of the Committee are:

Congressional Fire Services Institute
Fire Department Safety Officers Association
International Association of Arson Investigators
International Association of Black Professional Fire Fighters
International Association of Fire Chiefs
International Association of Fire Fighters
International Fire Service Training Association
International Society of Fire Service Instructors
National Association of Hispanic Firefighters
National Association of State Fire Marshals
National Fire Protection Association
National Volunteer Fire Councils
North American Fire Training Directors
U.S. Fire Administration

These organizations gave their commitment to promote Fire Corps to their membership and to encourage fire service personnel to participate on local Citizen Corps Councils. Secretary Ridge and White House Deputy Chief of Staff Joe Hagan (an ex-volunteer fire fighter!) also attended and expressed their support.

In California, movement to coordinate Fire Corps is already underway. With the excellent help of our new Interagency Fire Corps Liaison, Kurt Latipow of Ukiah Fire, (thanks again, Kurt!) a coalition of the major Fire organizations convened a conference call on January 5th, 05. Representatives from CA Fire Chiefs, CA Metro Chiefs, Fire Districts Association, CA OES Fire and Rescue, CA Professional Firefighters, and the League of CA Cities Fire Chief's Department collaborated with the Citizen Corps state staff about the best form and process for the new Fire Corps organization in California. The Fire community consensus so far--with more work yet to be done--is that the Fire Corps has great potential as

the 6th core program of the state Citizen Corps program to assist the fire services in California. More information will be forthcoming on the details of CA's Fire Corps program from a new committee consisting of these key associations and groups. The California Service Corps' Citizen Corps team would like to send a special thanks to all these prestigious fire organizations that have joined in to help guide the development of this new program for the state--collaboration in action!! The first registered programs up and running in California are: San Marcos, Los Angeles, Fresno, Rio Vista, Victorville, & Menlo Park.

For more national information and to register your program, please visit the new federal website: www.firecorps.org or contact the National Fire Corps Director: Shawn Stokes Director, Fire Corps 202-887-5700 ext. 16 stokes@firecorps.org Also, 1-800-FIRE-LINE, administered by the NVFC, will also field calls about Fire Corps. In California, you may contact anyone at the state Citizen Corps program, or Kurt Latipow at Ukiah Fire: 707.463.6263 or klatipow@cityofukiah.com

New U.S. Emergency Response Plan Embraces Service and Volunteering

The National Response Plan, released by Homeland Security Secretary Tom Ridge yesterday, for the first time ever included a focus on volunteers and embraced the Corporation for National and Community Service as a signatory.

The newly completed plan, which updates an initial plan issued in October 2003, establishes a unified and standardized approach within the United States for protecting citizens and managing homeland security incidents. It also provides a comprehensive framework for private and nonprofit institutions to plan and integrate their own preparedness and

response activities, nationally and within their own communities.

The Corporation's participation represents the first time that the agency has been an official signatory to a national response plan since the agency was created in 1993. Specifically, the Corporation is listed as a support agency in two sections of the plan: under Mass Care and Housing, and in the Donations and Volunteer Management Annex. However, as a signatory to the plan, the Corporation is able to support any other agencies in the plan that may benefit from our resources. For more information on the National Response Plan, visit <http://www.dhs.gov/dhspublic>.

For the past decade, AmeriCorps members have worked closely with the Federal Emergency Management Agency and the American Red Cross to respond to dozens of federally declared disasters. In 2002, the Corporation established a Homeland Security Initiative to engage more AmeriCorps members and Senior Corps volunteers in additional emergency response and disaster preparedness projects in an effort to make the nation more secure.

The Corporation for National and Community Service provides opportunities for Americans of all ages and backgrounds to serve their communities and country. Together with the USA Freedom Corps, the Corporation is working to build a culture of citizenship, service, and responsibility in America. For more information on the Corporation and its programs, visit www.nationalservice.org.

Emergency Planning Checklist Offered

The California Service Corps has created a simple emergency planning checklist for AmeriCorps programs throughout the state. You also may find the basic checklist a useful template for organizations you work with. The checklist can be found on

the CSC website under California Citizen Corps-Publications.

Working Groups Starting Up

As Citizen Corps grows nationally, the Department of Homeland Security has identified several areas that need specialized attention and input from all partners. Therefore, the national program is creating several working groups with participation from DHS regional staff, program partners and affiliates, and state and local Councils.

If you are interested in any of these areas - or would like to nominate a local Council point of contact to participate - please reply to Adam Sutkus--916.324.3056 or adam.sutkus@csc.ca.gov **NO LATER THAN JANUARY 19th, 2005, Close of Business.** Once the membership of each working group is established, we will work with the federal partners to set up introductory conference calls and email distribution lists. Thank you in advance for your interest and assistance.

I. **Private Sector Outreach:** This working group will develop a plan to better engage the private sector at the local, state, and national level, to include: partnerships with retailers who sell items contained in emergency supplies kits and potential "retail events" to promote personal preparedness; sponsorship and in-kind donations from other potential partners, including non-retail industries; and developing a plan to use the private sector as a conduit to reach the public with the Citizen Corps message, including employee preparedness, drills and exercises, and on-site training.

II. **Emergency Preparedness for People with Disabilities:** We have always emphasized the importance of addressing the special needs of people with disabilities in the Citizen Corps mission, to include developing appropriate messages for people with disabilities, adapting how that

message is delivered, including people with disabilities in training and exercises, and ensuring that emergency responders are fully aware of the concerns and needs of people with disabilities. Several recent developments have helped advance this effort: the formation of the National Citizen Corps Council Subcommittee on Emergency Preparedness for People with Disabilities and the Federal Interagency Committee on Emergency Preparedness for People with Disabilities. Wendy Walsh, Region IX Citizen Corps Program Manager has the internal lead for this National Council subcommittee, which is comprised of organizations representing people with disabilities. This working group would support the work of these new committees and provide additional attention for this critical issue.

III. Liability: Liability continues to be a stumbling block for many. Clair Reiss from the Public Entity Risk Institute (PERI), who presented at the National Conference last June, has agreed to continue to work towards proposed draft state language to address the issues of liability as it relates to the Citizen Corps mission. Input from the state and local level would be extremely helpful in this effort.

IV. Disaster Deployment: In response to the destruction caused by the hurricanes this summer, FEMA requested assistance for additional Community Relations staff and Citizen Corps responded by sending 2700 people to Florida, Alabama, and North Carolina. This was an incredible feat and was viewed so favorably that we now need to develop standard operating procedures for how to tap Citizen Corps resources for deployment in the future.

V. Economically Challenged / ESL Outreach: FEMA has received funding to develop a demonstration program to focus on emergency preparedness for the economically

challenged in urban, suburban, and rural communities and to develop awareness and education programs targeted to this group. This working group would work with FEMA staff and the identified grantees to focus on this issue. In addition, this working group will explore how to incorporate emergency preparedness vocabulary and concepts into English as a Second Language curriculum.

VI. 501(c)3 Advice and Guidance: We have had several inquiries from Councils asking whether they should become 501(c)3 organizations, non-profit tax status. This working group will conduct the research necessary and provide a guidance document to advise Councils on the pros and cons of taking this step and also provide suggestions and resources for how to tackle the process.

VII. "Star Community" Criteria / Citizen Corps Awards: Citizen Corps has always provided communities with the flexibility to develop priorities and implement the programs as appropriate for the unique attributes of the community. While we need to retain this flexibility, we would like to develop some core attributes of a successful Citizen Corps community. This will give communities some additional guidance as they develop and grow their Citizen Corps efforts and will provide communities that attain the stated criteria with important recognition. This working group will develop the criteria necessary for a community to be deemed a Star Citizen Corps Community.

In addition, this working group will explore how we can acknowledge additional achievement around the mission. Possible approaches include encouraging other organizations to create Citizen Corps awards and/or developing independent Citizen Corps awards, to be conferred by the Department of Homeland Security.

VIII. Next Year's Citizen Corps Conference: This group will help plan next year's Citizen Corps

Conference, to include inviting local Councils from around the country, framing the agenda, and identifying topics and speakers.

IX. Tribal Outreach: To support the official sovereign-to-sovereign relationship with tribes, we need to ensure that we are providing adequate resources to tribes and that we are addressing the unique elements of working on tribal lands and with tribal governments. This working group will explore ways that we can better engage tribes in the Citizen Corps mission.

X. Citizen Corps Council Course: We have new contract support to develop a course specifically designed to support Councils with developing and sustaining their Council, strategic planning on how to identifying needs and prioritize actions, how to conduct effective outreach efforts, and how to leverage resources in implementing the Citizen Corps programs. We would like to have a representative group work in close association with the contractor to ensure that we develop a useful and beneficial product.

State Citizen Corps Council Meets!

In conjunction with the local Fresno City Citizen Corps Council, the State Citizen Corps Council met on December 13th in beautiful Fresno. The first face-to-face meeting in over a year, the Council was well-represented by virtually every corner of the emergency volunteerism field: city and county Law Enforcement; city and county Fire Services; Emergency Medical Services, Social Services, Tribal Groups, many local councils statewide, VOAD reps, CERT specialists, private sector reps, state and local OES; and the Fresno Governor's office also dropped by. The agenda was full with briefings on where the statewide program has been and where it is evolving to; a comprehensive look at Fresno's program as an example of a successful effort; and a wide-reaching scoping discussion on what form the State

Council should take to maximize benefit for all the sectors and programs involved. On this last point, the group showed an interest to follow an organizational format that follows the SEMS mutual aid system with regional representatives being selected to participate. The group also endorsed meeting together twice a year, in conjunction with a local council meeting and host, with subcommittees working on special topics—such as liability and workers compensation issues for volunteer programs, and funding strategies through the homeland security grant program. Special thanks go out to California Service Corps Commissioner and Vice Chair, Bob Reilly, and Fresno Citizen Corps Chair Peter Weber, for their facilitation of the brainstorming session. The State Citizen Corps Council is tentatively looking at meeting in San Francisco in June—notes of the Fresno meeting will be distributed and the future meeting will be highlighted at that time.

Website Revision/Communication Re-Vamp Continues

With the CSC change, our website was completely re-done. We are continuing to look at our website, current communications techniques, and our partnership with DHS nationally to update outreach through our new CSC perspective. The CSC change gives us an opportunity to update the way we communicate. Along those lines, we need your input! We already are designing a "bulletin board" through our DHS/FEMA partners and their website (more soon), but we need to know what is good/what needs improvement/what "new" functions through our web or other communications mechanisms would allow your programs and the statewide effort for Citizen Corps to build and grow. Please send your input to Katrina.Rosseini@csc.ca.gov

Grant Updates 2005 Local Grant Guidance Available Soon.

In the Federal FY 2005 Homeland Security Grant package, the national focus and approach for the Citizen Corps Program for community-based homeland security activity was significantly updated. The 2004 hurricanes on the East Coast changed the way the Federal government viewed the new Citizen Corps Program (CCP). Prior to this disaster—and in the wake of 9/11—CCP was developed as an effort to engage ordinary citizens in the new business of homeland security, both to help themselves and to assist the first responders in their communities in times of disasters. This goal still stands. However, with the success of a national call-out for temporary workers from a volunteer contact pool contained within the CCP to help with hurricane recovery, it became clear that the importance of these citizen-based efforts went far beyond preparedness alone. Trained and willing individuals from all walks of life came from within the Citizen Corps contact arena to assist with an out of state response and recovery effort—over one hundred from California participated and more were waiting to help.

This integration of citizen-based preparedness, mitigation, response and recovery efforts is now reflected in the 2005 national guidance to state governments. The California Office of Homeland Security, California Service Corps/Citizen Corps, and CA Emergency Services staff and executives have engaged in extensive dialogue with the Office of Domestic Preparedness national partners and the federal intent is clear: integrate citizen-based homeland security and emergency service programs throughout all funding streams to maximize community readiness across the public and first responders alike. California solidly concurs with this intent and, through funding contained within all of the grants, the state and its local partners will pursue

Citizen Corps program development through the imbedded focus on CCP within each of the grant streams for a comprehensive and integrated statewide approach.

The fiscal approach taken by the federal government has been to increase the requirements for citizen-based program development in all HSGP elements; allow all grant programs to fund citizen-based efforts; and de-emphasize the approach in previous years where only the single Citizen Corps grant was focused upon community-based preparedness. One such new program is a "National Initiative on Public Awareness and Citizen Participation" that outlines key goals all programs must meet in this area. As such, Congress reduced the stand-alone CCP appropriation to \$15 million nationally in 2005, as compared to \$40 million in 2004. After the Patriot Act distribution methodology was applied, California received a little over \$1 million in 05, versus \$2.7 million in 04—about a 2/3 cut in direct allocation for CCP. This reduction in direct CCP funding, however, was compensated and enhanced by the large increase in Citizen Corps and community-based programmatic requirements for the 2005 grant and the expansion of grant programs to be used to fund this increase in focus. Now, all six bundled grant programs—including the State Homeland Security Grant, Urban Area Security Initiative, Citizen Corps Program, Law Enforcement Terrorism Prevention Program, Metropolitan Medical Response System grant, and Emergency Management Performance Grant—all contain a focus on developing community-based, Citizen Corps-related elements for a comprehensive homeland security approach.

The State Citizen Corps office is in the final stages of working with CA OES and OHS to craft a local guidance package that reflects this new focus of funding the enhanced citizen-based preparedness and

response elements in the 2005 grant through all of the funding streams. Expected to go out by the end of January, the local guidance package will outline in detail the manner in which these new and enhanced public involvement strategies can be addressed through the available funding programs.

Citizen Corps Progress!!!

Citizen Corps Councils: 85
CERT Programs: 133
MRC: 23
VIPS (registered): 186
Neighborhood Watch (registered): 163

NOTE TO GRANTEES

Important Reminders for FY03 CERT Grant Recipients

The Performance period for the CERT grant has ended. All progress reports and closeout forms must be submitted promptly. If you have any questions feel free to contact Katrina Rosseini at (916)445-9944 or email her at: Katrina.rosseini@csc.ca.gov

Strategic Implementation Plan—Now “Optional” With New Choices

As part of the 2004 CCP, grant recipients are required to develop and submit a Strategic Implementation Plan before the end of the two-year performance period (December 31, 2005). The FY04 HSGP Grant Guide for Local Governments indicated that GO SERV (now CSC) would provide a Strategic Implementation Plan template; there are 3 choices to fulfill this aspect of the 2004 CCP grant:

Option 1—the “Short Form”: Use the “Short Form” template for a simple and brief strategic implementation Plan for your jurisdiction’s Citizen Corps program;

Option 2—the “Long Form”: Use the “Long Form” template for a more detailed and specific strategic

implementation process for your jurisdiction that allows for multiple programmatic targets for the longer term, and provides for a stand-alone management tool.

Option 3—waive the requirement: Notify the state CCP staff that this item will not be completed for the 2004 grant cycle. (After talking to many grantees, this option has been added in recognition of the challenges many local grantees face in implementing numerous grant programs dealing with homeland security.)

It should also be understood that using the Option 1 and 2 templates are not required. Grant recipients may use any format that identifies short-, mid-, and long-term goals, key process steps and implementation issues to achieve the CCP mission consistent with the state and national homeland security strategies. For additional assistance with the Strategic Implementation Plan process, contact Adam Sutkus at CSC Adam.Sutkus@csc.ca.gov. (The short and long form can be found on the CSC website).

“Functioning and Approved” Citizen Corps Council By Grantee

Critical reminder: The FY04 CCP grant requires the development of a “functioning and approved” county or “major city” Citizen Corps Council. The deadline was the end of the second quarter of the performance period—**December 31, 2004**. Each Council should have the required members as outlined in the FY04 HSGP grant guidance package; have registered themselves on the FEMA website <https://www.citizencorps.gov> and have met as a Council organizational body to begin ongoing work on emergency volunteer/Citizen Corps program issues. Please contact Adam Sutkus, 916-324-3056, regarding any City/County formation questions or issues. Adam.Sutkus@csc.ca.gov

Short Program Summary Needed—2004 Grant Projects

As you are aware, the 2004 Citizen Corps Program local application (and the other homeland security grants as well) required only a basic “drop down” menu summary for the 2004 grant projects. This description did not allow for a more complete and working understanding of what the 2004 Citizen Corp projects involved in your jurisdiction.

In order to rectify this lack of knowledge for the 2004 Citizen Corps grants statewide, we have asked for a short description—1 to 3 paragraphs—of your jurisdiction’s 2004 Citizen Corps project being funded by this year’s grants. Please address the basic information below in your brief summary:

- What is the overall goal of your Citizen Corps projects for FY 2004?
- What will the funds be used for?
- Who are the main partners involved with the project?
- What are the key outcomes and deliverables you are working to achieve?

The Citizen Corps 2004 project summary should be sent via email to Katrina Rosseini on the Citizen Corps staff. This summary was due on **December 4th, 2004**. **For those grantees who have not submitted this summary, please do so as soon as possible.** 916-445-9944, or Katrina.Rosseini@csc.ca.gov

2005 Technical Assistance Workshops

In partnership with the Governor’s Office of Emergency Services, a series of regional Citizen Corps Program/Mitigation Planning local workshops are being planned for the first quarter of 2005, most likely in early March. We will keep you

informed regarding dates and draft agenda items. If you have suggestions for specific technical assistance topics that would be useful to have addressed in the local workshops, please contact Adam Sutkus on the Citizen Corps Program state staff.

A Final Note:

Our monthly Citizen Corps newsletter will now be disseminated every other month. March will be the next edition of the newsletter. We hope that you find the newsletter useful and informative. Feel free to submit any comments or questions to the following:

Citizens Corps Contact:

Main Number....
916.323.7646

citizencorps@csc.ca.gov

WEB address:
www.csc.ca.gov